

County 4-H Public Presentations

Leaders:

The purpose of this program is:

- A. To emphasize on the importance of Communication Skills – building poise and self-confidence and developing the ability to think and speak with ease in front of people.
- B. To be exposed to and learn different techniques used by other speakers.
- C. To provide an opportunity for a higher level of competition beyond the county level. (District/Regional/State)

At the county and district level, the following types of presentations will be accepted for evaluation.

They are:

1. A **Public Speaking Presentation** is a formal speech to inform the audience; no visuals are used. This type has it's own evaluation form.
2. An **Illustrated Talk** is a speech with visual aids; knowledge given is the end product. This is the same evaluation form as the Demonstration Presentation.
3. A **Demonstration** shows the audience how to do something with the help of visual aids. There is an actual finished product. This type of presentation uses the same evaluation form, as the Illustrated Talk.
4. An **Impromptu** is a formal speech that is prepared immediately before the presentation given with a limited amount of preparation time (15 minutes) after being assigned the topic. Impromptu's have their own evaluation form with emphasis on the skill of speaking and thinking "on your feet".
5. A **Reading or Recitation** is a reading or acting out of a written material. It also has it's own evaluation form with emphasis on assisting the audience to understand the meaning and feeling behind that work.

The Philosophy of Public Presentations

1. The Development of young people is our first consideration with 4- H Presentations.
 - A. Evaluations are to help young people learn all they can about what they have done.
 - B. The Presentation is a means to an end not an end in themselves.
 - C. All presentations are worthy of an encouraging comment.
 - D. Even the best presentation has room for improvement.
2. Judging will be done according to the following standards.
 - A. It is not a matter of personal tastes or preferences.
 - B. The standards are: HIGH BUT ATTAINABLE
APPROPRIATE TO DIFFERENT AGE/EXPERIENCE LEVELS
KNOWN BY THE 4-H MEMBERS
 - C. The standards are reflective on the evaluation form with the given criteria for each category.
3. The System of Judging
 - A. Each person is evaluated on an individual basis as it prescribes to the standard.
 - B. The criteria called "Overall Impression" allows the judge the opportunity to evaluate the overall impact of the presentation and express their individual impression.
 - C. Each Evaluation form is completed before the judge proceeds to the next participant and their presentation.
 - D. It is important to consider the age, experience and abilities of the individual 4-H member.

- E. The evaluation form uses a point system based on the total of 100 points. An Excellent Award is given to those with a score between 90 to 100 showing an exceptional and above average result. A Satisfactory Award is given to those scores between 80 and 89 demonstrating an average performance and respectable result. A Worth Award is awarded to those scores between 0 and 79 that states that an effort was made and that improvements are needed to help the youth reach his or her potential.
- F. An Evaluation Form is considered complete when the overall total score is at the bottom as well as written comments justifying the numerical scores given in all categories.
- G. Teams Presentations will be evaluated as one presentation on one evaluation form with both presenters names.

Basic Guidelines:

1. Cloverbuds Presentations can be 1 – 3 minutes should be a minimum of five minutes and a maximum of 15 minutes depending on the age and experience with the exception of those youth who are doing an impromptu presentation; then the presentation should be at least three minutes and no longer than eight minutes. Cloverbud presentations can be 1 – 3 minutes. 4-H Members who wish to give a team public presentation can get together with another member to plan and organize their presentation. A team presentation should be a minimum of 10 minutes.
2. Note cards need to be used appropriately". They are to be used as an outline or for specific factual information. They are not to be read or depended upon. They should not interrupt the flow of the presentation. If you have memorized the presentation or can follow along with your posters, you do not have to have note cards.
3. Presenters will have to supply all their own materials. Tables and easels will be available.
4. Presenters should be well groomed. If your attire is an integral part of your presentation, then you should mention your dress in your opening introduction. No faded, or torn jeans and slogan T-shirts, please.
5. Do not use containers showing brand names, a separate container may be used or just covering the name is sufficient.
6. **Food demonstrators will need to wear food service gloves for their presentations as this is a requirement for district presentations.**
7. **When answering questions at end of presentation, the demonstrator should repeat the question before giving the answer. This helps everyone in the room to hear the question.**
8. The source of your information must be given. If you included it during the introduction and body of the presentation, it needs to be restated at the conclusion of the presentation. If you used the Internet, you need to share the website. To say the Internet, would be similar to saying the library. We would want to know what book or what website source.
9. Presenters with handicaps, special limitations or challenges are encouraged to inform the evaluator so they can appreciate the effort that was needed for the completion of this task.
10. **SMILE!** Judges are really nice people and they understand how you feel. They are there to help you, not criticize you.